3. Enter a **Name** and if desired, a **Description** of the discussion board.
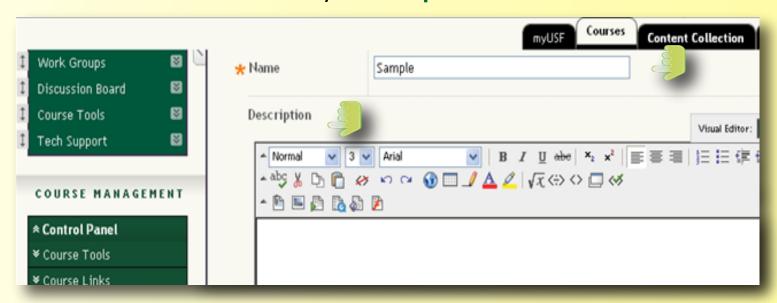

4. If desired, enter **Date** and **Time Restrictions**